

Local 00034 Statistics Canada Greater Toronto and Area Employees,
Union of National Employees,
Public Service Alliance of Canada

February 12, 2014 Wednesday @ 10.30am

Barrie Public Library, Consumers Gas Room, Barrie

Minutes - Annual General Meeting Local 00034

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Members were encouraged to participate in person or by calling the conference line at
416-406-5763 or 1-866-596-5280
Code 9253888

Call to Order

Chairperson: Pat Greer - President - Welcomed to all members present and attending by phone.

Order please, I now declare this Annual General Meeting of Local 00034 Statistics Canada Greater Toronto and Area Employees, open for the transactions of such business that may properly come before it.

Human Rights Rep read the PSAC Statement on Harassment which must be read at the start of all functions. This was read by Diane Kelly, Thanks, as Barb was attending by conference call. Barbara Ann Keogh will be your co-ordinator for this event if you should need to speak to someone.

Pat reminded everyone that this is a scent free and smoke free environment.

Pat welcomed and introduced Mary Anne Walker our ARVP from the Union who will be facilitating our election process :

Mary Anne Walker - UNE ARVP- Union of National Employees Assistant Regional Vice President currenting presiding SSO, Parks and Passport Employee groups.

Roll Call of Officers

President - Pat Greerx.....
1st Vice President – Brenda Campbell.....x.....
2nd Vice President – Marilyn Stimac... ..regrets.....
Treasurer/Secretary- Lise Casex.....
Human Rights / Health & Safety Rep -BA Keoghx.....
Chief Steward – Susan Kingx.....
Education Officer - Marilyn Stimacregrets.....
Equity Committee RepSyed Hussain.....x.....

By-Law 7, Section 3 states that quorum is met by having 6 members present -

.....12..... members present. Congrats

Attendance was taken by using a sign in sheet which was transferred to the green sheets/membership list and ticking beside the name of the member present. If you have been employed for three months or more and have not received a letter of welcome and union card from me - we need your name and contact information as the regional office at Statistics Canada has not provided that information to the Local office.

If there is any member present who has not signed a white union card, please take one or let me know - I have a supply with me and I can mail out whatever is requested.

Adoption of Agenda

President - Those of you who are on the Union E-mail list and physically present have before you the agenda for this meeting. I will now accept a motion to adopt the agenda:

.....DK.....moves to accept agenda

.....LC.....seconds this motion

All those in favour.....X..... All against.....O.....

Motion is carried.

1. Approval of minutes of AGM.

A copy of Feb 12, 2013 minutes has been previously sent by e-mail to members and is being distributed. Are there any errors or omissions to these minutes. If not, the chair will accept a motion to approve these original (or amended) minutes.

.....BC.....moves to accept minutes (or revised minutes)

.....LC.....seconds the motion.

All those in favour.....X..... All against...0.....

Motion is carried.

1.A)Approval of minutes of Last Local Meeting

A copy of Nov 13, 2013 minutes has been previously sent by e-mail to members and is being distributed. Are there any errors or omissions to these minutes. If not, the chair will accept a motion to accept these original (or amended) minutes.

.....BC.....moves to accept minutes (or revised minutes)

.....DK.....seconds the motion.

All those in favour.....X..... All against...O.....

Motion is carried.

2. Treasurers Report for current balances

Lise has done a great job as Treasurer. Here is the current treasurers report. After last years books were completed and ready for review, Diane Kelly volunteered to perform the review exercise. Diane Kelly has finished this review and signed off on 2013 business year. Thanks Diane. The treasurers report must be reviewed for accuracy as we have income very close to \$5,000 per year which makes this function necessary for compliance .The Local has 2 accounts both with TD Bank in Newmarket. The current accounts are in

good standing and have been reviewed by your exectuve.
Expenses have been paid and bills are up to date. Anyone having bills or
Accounts outstanding, please make sure you submit them to the treasurer at these
meetings or by mail.

The Chair will accept a motion to accept this treasurers report.
.....DK.....moves to accept treasurers report
.....SK.....seconds the motion. All those in
favour.....X..... All against.....O.....
Motion is carried.

The Treasurer has repaired a budget for 2014 based on 2013 spending. This budget is
attached and on the table. The Chair will accept a motion to accept this 2014 Budget.
.....DK.....moves to accept treasurers report
.....BC.....seconds the motion. All those in
favour.....X..... All against.....0.....
Motion IS carried.

Year End Reports

Health and Safety: Barbara-Ann Keogh, Pat Greer with Lise Case's help in my absences,
Mary Anne Walker and Rejean were all involved with the Health and Safety committee
during 2013.

Barb your comments please

Health & Safety 2013

Our Health & Safety committee has 9 meetings per year via conference calls.

We have a prep meeting prior to the meeting with Union & Management.

2013 has been a very busy year with some of our agenda items solved and
closed, while there are still some that are ongoing and require further work.

Agenda items that we have been working on are:

-verbal abuse from respondents and asked for training on how to deal with &
react to. This ia an area that has to be revisited.

-Stress and ways of coping with stress

- Interviewers telephone numbers visible to respondents when calling to do
interviews or set up appointments. A committee has been formed to discuss
and come up with ways of handling this & what can be done to alleviate it.

-On going job hazard analysis

- Return to work protocols
- musculoskeletal pains & strains
- Incident reports—who completes what and the introductions of new forms which is still on going
- Bed Bug Registry was investigated and tips given what to do if faced with same
- Unsafe registry---why are interviewers going to these places that are on the registry—because of fear of losing work or why?
- Transportation of dangerous goods
- Sunscreen, insect repellent, first aid kits, bottled water, sunglasses and hand sanitizer. First Aid kits will be supplied to all interviewers and reimbursement for bottled water, sunscreen & hand sanitizer will be made when proper procedures are followed. Sunglasses issue was forwarded to JHA.
- New laptop specifications.

This is a basic rundown of what we have worked on and certainly suggest that you read the minutes of our meetings that are sent to you in hard copy.

Thank you for allowing me to be your Health & Safety Rep for 2013 and hopefully look forward to continue doing so.

Mary Anne adds – Health and Safety is the cornerstone of the union movement and this Employer has a history of ignoring the regulations. New Surveys coming on stream will Be reviewed by this committee for Health and Safety issues before the survey is released.

The Chair will accept a motion to accept this Health and Safety report.

.....LC.....moves to accept the report
CG.....seconds the motion. All those in
 favour.....X..... All against.....0.....

Motion is carried.

Presidents Report - Pat Greer will give a report. (update on Bargaining, Education etc) 2013 was interesting for Local 00034, We saw the PSAC Campaign for We Are All Affected. We hosted a Barrie All Unions Event to view the movie We Are Wisconsin, to answer the call.

-Local 00034 participated in the June 2013 Ontario Regional Womens Conference.

-UNE hosted the All Presidents Conf in Ottawa for their presidents for education opportunities and networking for the component.

We all got T-Shirts to wear for a day of action campaign in June to spark the question and dialogue

Behind the We Are All affected campaign.

-attended the UNE Ontario conference for more networking and education

-Bargaining has kept us informed of their struggles with a legal battle in the Bargaining Program as well

As the difficulty of continuing negotiations with this employer.

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Further to the president's report:

-Bell Conference Calling will continue as the executive and membership feel it is an integral piece that keeps us together. Can I have a motion to continue the expense of teleconferencing:

.....CG.....moves to continue teleconferencing

.....SN.....seconds this motion

All those in favour...X..... All against.....0.....

Motion is carried.

*The Chair will accept a motion to accept this president's report.

.....BAK.....moves to accept the report

.....BC.....seconds the motion. All those in

favour.....X..... All against.....0.....

Motion is carried.

As the president, I represent the local on the joint committee of RUMC along with Barb Keogh, Barb has an update for us :

Agenda items for our RUMCC under discussion are Management always has standing agenda items for every meeting, which are:

- . **Corporate Business Architecture (CBA)**
- . **Budget**
- . **Senior Staff Appointments**

As well other standing items are:

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Workloads and Census by Nancy Guarino

The Management and Union new business we have under discussion are:

- . **Term renewal letters and language of same**
- . **Performance Management- TB**
- . **Pre-Retirement Seminar.**

Our follow-up Items & old business under discussion are:

- . **Treasury Board Policy on Harassment**
- . **Employee Opinion Survey Results**
- . **Public Service Employee Survey**
- . **Work taken away while on vacation**
- . **Performance Management.**

All meetings which are held via conference call,

concludes with a round table discussion from all participants

NUMC update:

Mary Anne reports that it has been some time since NUMC has sat as the positions At the national level have not been filled. AWW and Harassment were the major items Death with in 2012 and 2013. Frank Rymes is our Labour Relations officer at present

Report from Employment Equity – Syed:

SSO EMPLOYMENT EQUITY AND DIVERSITY COMMITTEE

Thank you for giving an opportunity to update members of UNE local 00034 regarding SSO EEDC.

This committee was formed in 2010 and met many times through teleconferences. In addition to management, its current members are Jennifer Wagnell, Rejean Amyotte, Barbara Ann Keogh and I myself (Syed Nasir Hussain) who are representing to SSO employees. Mary Ann Walker is also on committee representing to PSAC.

The major role of this committee is to provide a forum for meaningful consultation and collaboration on employment equity and diversity issues of importance related to four EE designated groups which are women, aboriginal peoples, persons with disabilities and members of visible minorities.

Terms of Reference of this committee have been deliberated and submitted at National level for final approval. Other matters under review / implementation of this committee are Employment Equity Multi-Year plan and program, Employment Equity workforce current gaps and continuous identification of potential barriers at central region, awareness of SSO employees about employment equity and diversity plus self identification of current and future employees. Management has also recently asked all current SSO employees to re-identify themselves to ensure that current information is complete and up to date.

Bargaining News from UNE

Both the Union and the Employer have provided closing arguments to the Arbitrator but his decision can not be read or dealt with until the Judicial matter is finished in the court system. The Employer brought charges that the Union had brought items to Arbitration outside the scope of the process. This is a legal matter and is going through the court system.

This marks the end of Annual Report and its time for **Elections**

Please note, as passed at last years AGM, executive positions last for a term of 2 years, on even years we elect your president, 2nd vice president, health and safety officer and humans rights rep.

Regional Rep officiates over the elections:.....MARY ANNE WALKER

Election of Officers:

Nominations for President:

1...PAT GREER BY BC AND KP... ..

2.....

3.....

Voting Process:

Successful Candidate:.....PAT GREER.....

Nomination for 2nd Vice President

1 ...ASTRID HUDSON BY PG AND BAK...

2.....

3.....

Voting Process:

Successful Candidate:ASTRID HUDSON.....

Nomination for Human Rights Rep/Health and Safety Rep:

1...BARB KEOGH BY PG AND CG... ..

2.....

3.....

Voting Process:

Successful Candidate:BARB KEOGH.....

Nomination (by SI only) for S.I. Steward if there are 2 or more in attendance :

1...SYED NASIR BY AF AND BAK

2.....

3.....

Voting Process: SI's may only participate

Successful Candidate:SYED NASIR.....

Conference and Convention Reps, the UNE Triennial Convention is held every 3 years. We need a rep that's in touch with the issues and able to take a week to attend. IT IS IMPORTANT TO APPOINT FIRST AND SECOND ALTERNATES TO THIS EVENT

Nomination:

1...PAT GREER BY DK AND BAK.....

2.....

3.....

Voting Process:

Successful Candidate:...PAT GREER.....

First Alternate: Brenda Campbell – unanimous

Second Alternate: Lise Case - unanimous

The PSAC Triennial Ontario Convention is on the same 3 year cycle and held this year. Again we need someone able, knowledgeable and interested. . IT IS IMPORTANT TO APPOINT FIRST AND SECOND ALTERNATES TO THIS EVENT

Nominations 1...PAT GREER BY BC AND LC.....

2.....

3.....

Voting Process:

Successful Candidate:.....PAT GREER.....

First Alternate: Brenda Campbell – unanimous

Second Alternate: Lise Case - unanimous

The Chair recommends that a member attend as observer in the interest of succession planning. I motion that the local send an observer to the Ontario Convention for the necessary purpose of succession planning...PG..... seconded.....LC..... Discussion...IMPORTANT TO NAME ALTERNATES AND FOR MEMBERS TO COME AS DAILY GUESTS.....

All is favour.....X.....opposed.....0.....is carried.

President will assume duties or assign 1 additional rep for Health and Safety Com....this person shall be ...Pat Greer as president.....

Mary Anne Walker, UNE Rep swears in the new members to executive

News:

I hope you have received December and January Union UPDATE from the PSAC, and Calendars for anyone who needs one -these copies are available for you to take and keep up-to-date with what's happening within your union. If you don't already receive this information at home, let me know as it's an indication that the PSAC office doesn't have your current mailing address. You can also find information on the PSAC and National Component Web sites.

Door Prize will be drawn for members attending both from members on the conference line and attending in person...Rhonda VanderMeer.....

Calendar place mats are available upon request. Pat has them in stock

Current Local Business

1)Minutes from our meetings will not be printed and mailed but will be available on the National Component Website put there through Craig Holden. This will save on expenses for our Local and encourage our membership to explore their Union Website. The minutes will also be sent to anyone on the Union E-mail List the executive has at present. If you want to be added to the list - here is contact info:

2) E-mail address for members to contact the president - Pat Greer for items for agenda or grievance etc. -
Send this note to patsy1954ca@yahoo.comi will transfer this info to your new president.

3) Executive Meeting held Feb 5, 2014 was attended by executive as noted. A copy of those minutes is here on the desk - that meeting dealt with the planning of this AGM.

4) Proposed Local Meeting Schedule for 2014 based on previous years successes are proposed as follows: We will try to get the Library for these dates, if approved and hold a luncheon AGM again next February.

Proposed meetings would ...4/23.....10/8.....11/26...at 10:30 am. This schedule can be flexible and vary depending on membership availability etc . If adopted the secretary can go ahead and confirm the Consumers Gas Conference Room for these three dates. I'd like our membership to adopt this schedule - all in favour raise your hands or by phone say yes.....x.....

All opposed raise your have or say no by phone.....0.....

The outcome is noted - ...Schedule is accepted and a February AGM will be planned.....Executive will advise membership for 2015.....

Executive Meetings are held by conference call and will remain the week previous to the local meeting, as appropriate. The 3 Executive meetings will be tentatively set but can be adjusted at any time to handle Local Business between meetings.

Other New Business as a Round Table

The President will now call for other new business.

Item 1

Question to the bargaining team member present regarding the judicial process. Mary Anne was able to address the issue.

Adjournment: Time:11:50__ am_____

The president, ...Pat Greer..... having completed our business, declared this meeting adjourned and thank you for your patience and attendance.

President.....

BUDGET

2014 Budget for Local 00034 for Operating Account

Expenses/revenue description	2013 Actual	2014 Proposed
TELECONFERENCING	832.07	850.00
OFFICE SUPPLIES	242.42	250.00
EDUCATION	1,692.61	2,000.00
CONVENTION	610.05	700.00
DONATION	259.32	300.00
AFM MEETING/MEAL	140.00	150.00
PROMO	244.04	250.00
DUES	10.00	10.00
TRANSFER	2,300.00	-----
SERVICE CHARGE	<u>12.75</u>	<u>15.00</u>
TOTAL	6,343.26	4,525.00
REVENUE – DUES	\$ 6,492.48	\$ 6,500.00

55 MEMBERS FOR 2013

BALANCE FORWARD TO 2014 \$ 6,786.51

BALANCE OF OPERATING AS OF DEC 2013 \$ 6,786.51

BALANCE OF BUSINESS INVESTOR AS PF DEC 2013 \$ 6,890.31